



## 2010 CLAIM FORM –SCHOOLS

### CONSTRUCTION TRAINING FUND SUBSIDY FOR CONSTRUCTION SAFETY AWARENESS TRAINING (WHITE CARD)

The Construction Training Fund is keen to support secondary school students seeking to develop their awareness of careers in the building and construction industry.

Relevant work experience is a key component to developing this awareness and the Construction Training Fund will subsidise eligible students up to \$50.00 (+GST) of the cost of Construction Safety Awareness Training (white card) when training is delivered in a traditional classroom environment and \$20.00 (+GST) for training undertaken on-line.

To receive the Construction Training Fund training subsidy, a student must be engaged in **on-site work experience on a building and construction** site as part of

- Yr 10 work experience programs
- Yr 11/12 Workplace Learning
- Certificate I/II General Construction (including School Apprenticeship Link)
- School based apprenticeships

**Schools and/or individual students cannot claim the training subsidy until a work experience placement in an appropriate construction environment is confirmed with the CONSTRUCTION TRAINING FUND.**

<b>School:</b>			
<b>Postal Address:</b>			
<b>Phone:</b>		<b>Fax:</b>	
<b>VET Coordinator:</b>			
<b>Email:</b>			
<b>No. of students eligible:</b>			

#### SCHOOL DECLARATION

We verify that all students listed below have confirmed building and construction work site work experience/Structured Workplace Learning placements that meet Construction Training Fund criteria and are therefore eligible for the training subsidy.

The school agrees to pay the training provider the full cost of training for any student who does not meet the criteria for Construction Training Fund funding.

Name of VET  
COORDINATOR \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of PRINCIPAL \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Please forward this claim form and course participant schedule together with a copy of the receipt from the registered training provider to:

**Construction Training Fund**  
PO BOX 746  
WEMBLEY WA 6913  
or fax to (08) 9244 0199

**All enquiries to**  
Eamon Moore  
9244 0100  
[emoore@bcitf.org](mailto:emoore@bcitf.org)



**CONSTRUCTION SAFETY AWARENESS TRAINING (WHITE CARD) – SCHOOL STUDENT COURSE PARTICIPANT SCHEDULE 2010**

<b>Name of Student</b>	<b>Student's Home Address</b>	<b>Suburb</b>	<b>Post Code</b>	<b>Trade Area</b>	<b>Work experience host employer</b>	<b>Student's signature</b>
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						



## Information on Construction Safety Awareness Training

The requirements for safety awareness training apply to construction work at the workplace.

Construction work is defined in the Occupational Safety and Health Regulations 1996 [Reg 1.3] as meaning:

- a) the construction, erection, installation, alteration, repair, maintenance, cleaning, painting, renewal, removal, excavation, dismantling or demolition of, or addition to, any building or structure, or any work in connection with any of those things, that is done at or adjacent to the place where the building or structure is located;
- b) work on which a hoisting appliance or any scaffold or shoring is used or intended to be used;
- c) work in driving or extracting piles, sheet piles or trench sheet;
- d) work in laying any pipe or work in lining pipe that is done at or adjacent to the place where the pipe is laid or to be laid;
- e) work in sinking or lining or altering, repairing, maintaining, renewing, removing or dismantling a well or borehole;
- f) road works, earthworks or reclamation; or
- g) work in laying an underground cable that is done at or adjacent to the place where the cable is laid or to be laid

<b>SAFETY AWARENESS TRAINING IS REQUIRED</b>
Employees, self employed people, supervisors and managers
Professional consultants who spend time on a construction site eg inspections and audits which require direct and active interaction with the construction process
Casual or part-time building labourers; labour hire personnel working on construction sites
Construction work supervisors or foremen
Engineers and surveyors who carry out preparatory work
Owner on-site to carry out construction work
On-site installation and joinery eg installation of cabinets, installation of pre-cast concrete panels (includes use of moving machinery such as cranes to deliver and place pre-cast concrete panels onto site)
Any delivery work involving the movement of other mobile plant on site eg concrete delivery, delivery of bricks
Truck driver who drops off and then assembles a structure eg
Window and glass installation
Truss frame installation and assembly
Drainage pipe laying and installation
Concrete placement and/or laying activities, operation of concrete pump
Installation of fire sprinkler system
<b>Work experience students undertaking construction work</b>

Some situations will require the employer, main contractor or person in control of the workplace to exercise judgment in deciding who needs to undertake training. For example some cleaning, maintenance and repair, painting, landscaping, provision of catering, hygiene or other ancillary services.



Where some judgment is needed to decide whether safety awareness training should be undertaken it is appropriate to consider the risk factors in making a judgment including:

- The degree to which the construction work undertaken is incidental or peripheral to the main business activity, eg installing blinds in a new building, repairing a pool or spa, small maintenance jobs in established buildings
- The scope of duties the person is required to carry out, and the potential for such duties to impact on the safety and health of themselves or others eg look at complexity of tasks and hazards associated with those tasks
- The parts of the site the person is required or permitted to access and the stage(s) of construction occurring during the timeframe of such access eg consider such factors as scope and timeframe for a particular construction project and the direct and active involvement of the person in that construction project
- The degree to which the person is escorted and/or directly supervised while on site.

<b>SAFETY AWARENESS TRAINING MAY NOT BE REQUIRED</b>
Visitors, couriers, food van employees under escort of supervision
Government Inspectors (eg WorkSafe or Local Government Building Inspector) or people authorised to enter a construction site under other legislation/emergency personnel
Consultants/contractors not carrying out construction work eg trainers, administrators
Professionals observing work
Professional consultants not carrying out construction work eg interior designers
Owner on-site to inspect progress
Component/pre-fabricated manufacture off-site eg kitchen cabinets in factory, pre-cast yard
Delivery work involving drop off or pick-up at a designated area only eg. Plumbing supplies
In some cases, installation of fire extinguishers – depending on type of workplace so judgment may be needed
Work experience/practical visits by students not undertaking construction work (and under escort)

Training providers are registered with the National Training Information Service, and can be accessed through the following site - Course number 51466 (tick RTOs by scope)

<http://www.ntis.gov.au/?/accreditedcourse/51466/provider>

Cost information can be obtained by contacting the training provider.

The course is subsidised by the Building Construction Industry Training Fund when an individual can demonstrate current and active involvement in the on-site construction process in WA's building and construction industry.

WorkSafe Information Centre

Department of Consumer & Employment Protection

[www.worksafe.wa.gov.au](http://www.worksafe.wa.gov.au)